

## UP State Sugar Corporation Ltd.

Vipin Khand, Gomti Nagar, Lucknow

### CORRIGENDUM

Tender No. FA/SSC/Tender/2020-21/511

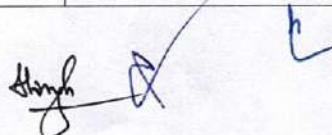
dated 25-09-2020

#### Tender - Appointment of Accounting Professional Firms for UPSSCL

Sl. No.	Point No.	Heading	Given As	Read As
1	Section III	Scope of Work and Terms of reference	Starting from the Financial Year 2020-21	<p>The duration of assignment will be one year starting from the date of agreement between the parties. Tally ERP (Version-9) has been installed in the units as Accounting Software.</p> <p>The firm has to make all entries in the said software from 01-04-2020 on the basis of record/vouchers available taking opening balances.</p> <p>An agreement will be executed between the parties on Rs.100/- non-judicial stamp paper which will include scope of work, responsibilities of parties, Performance parameters, Disputes &amp; Conflicts resolution, Force Majeure, Penalties, Arbitration, Jurisdiction etc clauses.</p> <p>From the date of agreement the firm will do all the work as mentioned from sl.no. 1 to 18. by deploying 100% manpower required for operation of Accounts and Store Department . The work &amp; manpower will be supervised by the senior officers of the Firm on day to day basis. HOD of Accounts &amp; Store Department will be Chief Accountant of the Unit posted by UPSSCL. The Chief Accountant will Control &amp; Guide all the activities. The work will be coordinated and monitored by the GM of the Unit/HO.</p> <p>For operating units Accounting Firm will deploy manpower that will stay permanently in the unit during the agreement period.</p> <p>For closed units and Head Office manpower will not be required to stay in the unit/HO.</p> <p>Normally following manpower is deployed for Accounts and Store department in sugar industry. Firm will deploy manpower as they</p>

*Handwritten signature and initials*

				deem fit for doing all works related to Accounts and Store department;																																																		
				<table border="1"> <thead> <tr> <th>S. N.</th> <th>Designation</th> <th>Operating Unit</th> <th>Closed Unit</th> <th>Head Office</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Senior Accountant</td> <td>1</td> <td>0</td> <td>1</td> </tr> <tr> <td>2</td> <td>Accountant</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>3</td> <td>Computer Typist</td> <td>1</td> <td>0</td> <td>1</td> </tr> <tr> <td>4</td> <td>Asst Accountant</td> <td>3</td> <td>0</td> <td>3</td> </tr> <tr> <td>5</td> <td>Store Keeper</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>6</td> <td>Asstt Store Keeper</td> <td>2 - During off season 4- During Season</td> <td>0</td> <td>0</td> </tr> <tr> <td>7</td> <td>Store Helpers</td> <td>1 - During off season 3- During Season</td> <td>0</td> <td>0</td> </tr> <tr> <td>8</td> <td>Runner</td> <td>1</td> <td>0</td> <td>1</td> </tr> <tr> <td>9</td> <td>Daftri</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	S. N.	Designation	Operating Unit	Closed Unit	Head Office	1	Senior Accountant	1	0	1	2	Accountant	1	1	1	3	Computer Typist	1	0	1	4	Asst Accountant	3	0	3	5	Store Keeper	1	0	0	6	Asstt Store Keeper	2 - During off season 4- During Season	0	0	7	Store Helpers	1 - During off season 3- During Season	0	0	8	Runner	1	0	1	9	Daftri	1	0	1
S. N.	Designation	Operating Unit	Closed Unit	Head Office																																																		
1	Senior Accountant	1	0	1																																																		
2	Accountant	1	1	1																																																		
3	Computer Typist	1	0	1																																																		
4	Asst Accountant	3	0	3																																																		
5	Store Keeper	1	0	0																																																		
6	Asstt Store Keeper	2 - During off season 4- During Season	0	0																																																		
7	Store Helpers	1 - During off season 3- During Season	0	0																																																		
8	Runner	1	0	1																																																		
9	Daftri	1	0	1																																																		
2	C.1	Terms of Payments	Annual fees will be paid in 12 (twelve) equal monthly instalment by the unit on satisfactory performance. 10% of each will be retained and paid after completion of 12 months of work.	Annual fees will be paid in 12 (twelve) equal monthly instalment by the unit on satisfactory performance. 10% of each instalment will be retained and paid after completion of 12 months of work.																																																		
3	5	Eligibility Criteria	3. The Firm should have six fellow partners	3. The Firm should have two partners																																																		
4	5	Eligibility Criteria	4. Minimum association of partners with firm should be 15 years for two partners	4. Minimum association of partners with firm should be 5 years for two partners. Proprietorship firm having turnover more than 50 lakhs in last three years will also be considered.																																																		
5	6	Duration of Empanelment	The duration of empanelment of Bidders shall be for a period of two years.	The duration of empanelment of Bidders shall be for a period of one year. Maximum 12 firms will be empanelled. Priority will be given to the empanelled firms who have HO/branch of firm near to the concerned unit/HO of UPSSCL.																																																		



6	23	Financial Proposals	Financial Proposals of qualified Technical Proposers will only be opened based upon 20 Marks. Weighted average system will be adopted for ranking of the bidders.	Bid will be evaluated on the basis of Quality and Cost Based Selection (QCBS). Details are given in Note No.1
7		Facilities		Firm will be provided following in Operating Unit/HO: 1- Office space 2- Office Furniture 3- Office machines (Computer etc) 4- Accommodation as dormitory in operating units (if available) however electricity bill and fooding will be beared by the firm 5- Vehicle for going to Bank, local authorities/offices etc.

**Note No.-1 Quality and Cost Based Selection (QCBS)**

1- The technical proposals will be allotted weightage of 80% (Eighty per cent) while the financial proposals will be allotted weightages of 20% (Twenty per cent)

2- Proposal with the lowest cost may be given a financial score of 100 (Hundred) and other proposals given financial scores that are inversely proportional to their prices w.r.t. the lowest offer. Similarly, proposal with the highest technical marks (as allotted by the evaluation committee) shall be given a score of 100 (Hundred) and other proposals be given technical score that are proportional to their marks w.r.t. the highest technical marks. The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up.

3- On the basis of the combined weighted score for quality and cost, the consultant shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract. In the event two or more bids have the same score in final ranking, the bid with highest technical score will be H-1.

4- In such a case, an Evaluated Bid Score (B) will be calculated for each responsive Bid using the following formula, which permits a comprehensive assessment of the Bid price and the technical merits of each Bid:

$$B = \frac{C_{low}}{C} \times X + \frac{T}{T_{high}} (1-X)$$

where,

C = Evaluated Bid Price

C<sub>low</sub> = the lowest of all Evaluated Bid Prices among responsive Bids

*Handwritten signature and initials*

T = the total Technical Score awarded to the Bid  
T<sub>high</sub> = the Technical Score achieved by the Bid that was scored best among all responsive Bids  
X = weightage for the Price as specified in the BDS

5- The Bid with the best evaluated Bid Score (B) among responsive Bids shall be the Most Advantageous Bid As an example, the following procedure can be followed. In a particular case of selection of consultant, it was decided to have minimum qualifying marks for technical qualifications as 70 (Seventy) and the weightage of the technical bids and financial bids was kept as 80: 20 (Eighty: Twenty). In response to the tender, three proposals, A, B & C were received. The technical evaluation committee awarded the following marks as under:

A: 70 Marks  
B: 75 Marks  
C: 80 Marks

The minimum qualifying marks were 70 (Seventy) thus, all the three proposals were found technically suitable. Using the formula  $T/T_{high}$ , the following technical points are awarded by the evaluation committee:

A:  $70/80 = 87.50$  points  
B:  $75/80 = 93.75$  points  
C:  $80/80 = 100$  points

6- The financial proposals of each qualified consultant were opened after notifying the date and time of bid opening to the successful participants. The price evaluation committee examined the financial proposals and evaluated the quoted prices as under:

A: Rs.120.  
B: Rs.100.  
C: Rs.110.

7- Using the formula  $Clow/C$ , the committee gave them the following points for financial proposals:

A:  $100/120 = 83$  points  
B:  $100/100 = 100$  points  
C:  $100/110 = 91$  points

8- In the combined evaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under:

Proposal A:	$83 \times 0.20$	+	$87.50 \times 0.80$	= 86.60 points.
Proposal B:	$100 \times 0.20$	+	$93.75 \times 0.80$	= 95.00 points
Proposal C:	$91 \times 0.20$	+	$100 \times 0.80$	= 98.20 points.

9- The three proposals in the combined technical and financial evaluation were ranked as under:

Proposal A: 86.60 points: H-3  
Proposal B: 95.00 points: H-2  
Proposal C: 98.20 points: H-1

10- Proposal C at the evaluated cost of Rs.110 (Rupees One hundred and ten) was, therefore, declared as winner and recommended for negotiations/approval, to the competent authority.

*Shingh* ✓