



# U. P. STATE SUGAR CORPORATION LIMITED (A State Government Undertaking)

Registered Office:  
Vipin Khand Gomti Nagar,  
Lucknow- 226010

Phone No.: 0522-2307826/28  
Fax No.: 0522-2300095 & 2394802  
Website: [www.upsugcorp.com](http://www.upsugcorp.com)

**COMPETITIVE e-Bidding**  
**FOR**  
**SALE OF UNRESERVED AND RESERVED QUOTA MOLASSES OF**  
**MOHIUDDINPUR SUGAR MILLS OF UP STATE SUGAR CORPORATION LTD**  
**FOR SEASON 2020-21**

e-Bid REFERENCE	:	UPSSCL/E-MOL-05/2020-21
LAST DATE AND TIME FOR SUBMISSION OF E-Bids	:	22/01/2021 – 06:55 PM
DATE AND TIME OF OPENING OF ONLINE TECHNICAL e-Bids	:	23/01/2021 – 11:00 A.M.
PLACE OF OPENING OF e-Bids	:	UP State Sugar Corporation Ltd., Vipin Khand, Gomti Nagar Lucknow-226010
ADDRESS FOR COMMUNICATION	:	Managing Director UP State Sugar Corporation Ltd, Vipin Khand Gomti Nagar,Lucknow
<b>e-Bid EMD</b>	:	As per Enclosed Terms & Conditions

This Document Contains -- 28 **Pages**

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost (including GST 18%) :

**Rs 1180.00**

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UPSSCL/E-MOL-05/2020-21

## Short Term e-Tender Notice for Sale of Molasses

Online e-Bids are invited for the sale of 37800 qtls Molasses of Mohiuddinpur (32400 qtls Unreserved Quota & 5400 qtls Reserved Quota) Sugar Mill of U.P to bonafide buyers to whom license have been issued by the Excise Commissioner & Molasses Controller Allahabad, U.P. E-tender will be uploaded upto **06:55 PM on 22/01/2021** And Technical and Financial Bid will be opened on **23/01/2021 at 11:00 AM, 01:00 PM** respectively. The e-bid EMD is as per tender Terms & Condition. The details for submission of e-bids will be available on the e-tender portal <http://eTender.up.nic.in> and also on Corporation's website [www.upsugcorp.com](http://www.upsugcorp.com) from **13/01/2021 at 06:55 P.M.** The Corporation reserves the right to cancel any or all the e-Bids without assigning any reason. The decision of the Managing Director shall be final and binding.

इस निविदा के सम्बन्ध में सभी संशोधन, स्पष्टीकरण, शुद्धिपत्र, परिशिष्ट, समय वृद्धि आदि को केवल <http://etender.up.nic.in> एवं [www.upsugcorp.com](http://www.upsugcorp.com) पर ही दिया जायेगा। निविदादाता अधतन जानकारी के लिए नियमित रूप से इन वेबसाइट्स को पढ़ते रहें।

**MANAGING DIRECTOR**

## INVITATION FOR e-Bids

Online e-Bids are invited for sale of Molasses (Unreserved and Reserved quota) within UP and outside state from bonafide buyers to whom license have been issued by the Commissioner & Molasses Controller Allahabad, U.P.

1. Bidders are advised to study the Tender Document carefully. Submission of e-Bid against this Tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the Tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://eTender.up.nic.in>.
3. The Tender document is available at e-Procurement website <http://eTender.up.nic.in> or Corporation's website [www.upsugcorp.com](http://www.upsugcorp.com) from **13/01/2021 at 06:55 PM**. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-Tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://eTender.up.nic.in">http://eTender.up.nic.in</a> and Corporation's website <a href="http://www.upsugcorp.com">www.upsugcorp.com</a> and Tender Document will be available from <b>06:55 P.M. on 13/01/2021</b> at e-Procurement web site <a href="http://eTender.up.nic.in">http://eTender.up.nic.in</a> and Corporation's website <a href="http://www.upsugcorp.com">www.upsugcorp.com</a>
(b)	Availability of Tender document on website	<b>13/01/2021 from 06:55 PM</b> at e-Procurement web site <a href="http://eTender.up.nic.in">http://eTender.up.nic.in</a> and Corporation's website <a href="http://www.upsugcorp.com">www.upsugcorp.com</a>
(c)	Clarification start date & time	13/01/2021 from <b>06:55 P.M.</b>
(d)	Clarification end date & time	22/01/2021 upto <b>12:00 noon</b>
(e)	e-Bid submission start date & time (Submission of e-Tender fee, EMD and other supporting documents in PDF/XLS format)	13/01/2021 from <b>06:55 PM</b>
(f)	e-Bid submission end date & Time	22/01/2021 upto <b>06.55 PM</b>
(g)	Online technical e-Bid opening date & time	23/01/2021 at <b>11:00 A.M.</b>
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	23/01/2021 at <b>01:00 P.M.</b>
(i)	Venue of opening of technical & financial e-Bids	UP State Sugar Corporation Ltd., Vipin Khand, Gomti Nagar, Lucknow-226001

(j)	Contact officer	Name: SK Bajpai (M: ) 9935815015
(k)	Cost of e-Bid document	Rs 1180.00 (Rupees One Thousand One Hundred Eighty Only) (Non-refundable) <b>(including GST 18%)</b>
(l)	e-Bid Earnest Money	As per tender Terms & Condition
(m)	Bank Details for RTGS	Union Bank of India Branch Name: UP Sugar Corporation, Lucknow A/c No: 521301011031002 IFSC: UBIN0558664

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the office or through Demand Draft in favour of Tender (herein after referred as UP Sugar Corporation payable at Lucknow. The scanned copy of Demand Draft must be enclosed along with the e-Bids but the original Demand Draft should reach the office of UP Sugar Corporation at Lucknow before opening of technical e-Bid.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft, drawn in favour of UP State Sugar Corporation Limited, Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Corporation's office at Lucknow before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Corporation.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders' representative will be required to be produced.
7. The Corporation reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of Corporation will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for Corporation's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at e-Procurement portal for e-Tendering with **UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226001**, would only be eligible for participating in this e-Tender as well as in e-Tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with **UP Electronics Corporation Ltd** for e-Tendering till date can get their registration done by depositing a filled in form issued by **UP Electronics Corporation Ltd** along with registration fee of 6000.00 (Rupees Six thousand only) for participating in this e-Tender and other e-Tenders of U.P.Govt. Departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of 1500.00 (Rupees One thousand five hundred only). The companies/firms may contact the officials on phone numbers **(0522) 4130303 (Extn: 305/ 307) or (M: 09721451211)**, for their Registration/Digital Signature Certificate related queries.

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and UP State Sugar Corporation Limited, Lucknow hereinafter referred to as “the Seller”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This Tender document is available on the web site <http://eTender.up.nic.in> and [www.upsugcorp.com](http://www.upsugcorp.com) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-Tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 1180.00 (Rupees One Thousand One Hundred Eighty Only)** in cash or through Demand Draft payable in favour of UP State Sugar Corporation Limited, Lucknow. The scanned copy of Demand Draft must be enclosed along with the e-Bid but the original Demand Draft should reach the Seller’s office before opening of the technical e-Bid. This e-Tender document fee of Rs. 1180.00 will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 The product required to be sold e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:

Invitation for e-Bid

- Section I : Instruction to bidders (ITB);
- Section II : Conditions of Contract (CC);
- Section III : Technical e-Bid;
- Section IV : Financial e-Bid;

- 2.2- The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://eTender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-Tender details window for e-Tender which can be selected through my Tender option of e-Bid submission menu. The clarification will be replied back by the Seller through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Seller may also respond to clarifications raised by the prospective bidders on Seller's e-mail address [upsugcormstc@gmail.com](mailto:upsugcormstc@gmail.com).

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Seller may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Seller's web site [www.upsugcorp.com](http://www.upsugcorp.com) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugcorp.com](http://www.upsugcorp.com) from time to time for any amendment in the e-Tender document. In case of failure to get the amendments, if any, the Seller shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Seller, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Seller's web site [www.upsugcorp.com](http://www.upsugcorp.com)

#### **(B) PREPARATION OF e-Bid**

#### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Seller shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

#### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
- (a) **Technical e-Bid** - Technical e-Bid will comprise of :
- (i) **Fee Details** – includes copies of e-Tender document processing/Cost and e-Bid Earnest Money Deposit (EMD) furnished in accordance with **ITB Clause 12** in PDF format.
- (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses **10 and 11** in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and Consumption capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract.
- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per **Section-III(A)** of e-Tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Seller.

- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per **Section-III(C)** of e-Tender document in PDF format.
- (b) **Financial e-Bid** – Financial e-Bid will comprise of :
  - (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per **Section-IV (A)** of e-Tender document in PDF format.
  - (ii) **Price Schedule/BOQ** – includes **Price Schedule/BOQ in XLS format** to be filled in after downloading from the e-Procurement website for this e-Tender.

#### **7-e-Bid Form**

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be purchased, their quantities and prices in the format given in the e-Bid document.

#### **8 e-Bid Price**

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of Molasses (Free Sale & Country Liquor Quota).
- 8.2- The price of Molasses (ex-Sugar Mill). The rates should be quoted net and other taxes and duties shall be payable by the buyer as applicable / prevailing at the time of lifting of molasses.
  - (a) Rate of Molasses (Rs per quintal). The rates should be quoted net and other taxes and duties shall be payable by the buyer as applicable / prevailing at the time of lifting of material.
- 8.3- Prices quoted by the bidder shall be fixed during the validity period of the Contract and not subject to variation on any account subject to ITB Clause 25.1.
  - A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

#### **9 e-Bid Currencies**

Prices shall be quoted in Indian Rupees only.

#### **10 Documents Establishing bidder's Qualification**

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in e-Tender document.

#### **11 Documents Establishing Goods' Conformity to e-Bid Documents**

- 11.1 Pursuant to **ITB Clause 6**, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which



the bidder proposes to Lifting under the contract. The documentary evidence should be in the PDF file format.

## **12 e-Bid Earnest Money Deposit (EMD)**

12.1 Pursuant to **ITB Clause 6**, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD as per Term & Condition in the form of Demand Draft, in favour of U.P. State Sugar Corporation Limited, Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Seller's office at Lucknow before opening of technical e-Bid.

12.2 The e-Bid EMD is required to protect the Seller against the risk of bidder's conduct which would warrant the Earnest's forfeiture, pursuant to **ITB Clause 12.7**.

12.3 The e-Bid EMD shall be in Indian Rupees and shall be in the following forms only:

A Demand Draft payable in favour of U.P. State Sugar Corporation Limited, Lucknow. Bidder may submit the bid EMD of the above amount in the form of Bank Draft payable in favour U.P. State Sugar Corporation Limited, Lucknow

12.4 Any e-Bid not secured in accordance with **ITB Clauses 12.1 and 12.3** above shall be treated as non-responsive and rejected by the Seller.

12.5 Unsuccessful bidder's e-Bid EMD will be returned upon the written request through cheque as promptly as possible.

12.6 The successful bidder's e-Bid EMD will be refunded after the timely Lifting of Molasses & submission of duly verified MF-4, Gate pass of Mill and satisfactory lifting report from respective factory.

12.7 The e-Bid **EMD** may be forfeited:

(a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the seller on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to **ITB Clause 22.2**; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the Seller on the e-Bid form or

(b) in case of a successful bidder, if the bidder fails:  
(i) lifting of molasses within specified period.

## **13 Period of Validity of e-Bid**

13.1 e-Bid shall remain valid for lifting of molasses for 30 days from the date of issued of sale order.

13.2 The validity can be extended by the Managing Director of Corporation on reasonable ground with the condition that if the higher rates of Molasses (Free Sale and Country liquor Quota) are received by Corporation for the concerned unit the same shall be applicable for lifting the balance quantity of extended period.

## 14 Format and Signing of e-Bid

- 14.1- The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2- The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The later authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

## 15. Submission of e-Bid

The Bid Submission module of e-Procurement website <http://eTender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-Tender published by the seller. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-Tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-Tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-Tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://eTender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 11.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-Tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is a one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-Tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://eTender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://eTender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Seller shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active Tenders through "Search Active Tenders" link, select a Tender in which he/she is interested in and then move it to 'My Tenders'

folder using the options available in the e-Bid Submission menu. After selecting and viewing the Tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view Tender details form. Before this, the bidder should download the e-Tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-Tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).

- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the Tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-Tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-Tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Seller reserves the right to cancel any or all e-Bids without assigning any reason.

## **16-Deadline for Submission of e-Bid**

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://eTender.up.nic.in> not later than the time **06:55 PM on 22/01/2021** (as the server time displayed in the e-Procurement website).
- 16.2 The Seller may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with **ITB Clause 4**, in which case all rights and obligations of the Seller and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

## **17 Late e-Bid**

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://eTender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-Tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

## **18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://eTender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.
- 18.2 The bidder has to request the Seller with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Seller, to return back the e-Bid EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid EMD, pursuant to **ITB Clause 12.7**.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://eTender.up.nic.in>. The bidder should then select "My Bids" option in the Bid

Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.

18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.

**18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.**

### **(C) e-Bid OPENING AND EVALUATION OF e-Bid**

#### **19(A) Opening of Technical e-Bid by the Seller**

19.A.1 The Seller will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at **11:00 A.M. on 23/01/2021** at UP State Sugar Corporation Ltd., Vipin Khand, Gomtinagar, Lucknow-226010. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Seller, the e-Bids shall be opened at the appointed time and place on the next working day.

19.A.2 The bidder's names and the presence or absence of requisite e-Bid EMD and such other details as the Seller at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.

19.A.3 The Seller will prepare minutes of the e-Bid opening.

#### **19(B) Opening of Financial e-Bid**

19.B.1 After evaluation of technical e-Bid, the Seller shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Seller will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Seller. The notification may be sent by letter, fax or by e-mail.

19.B.2 The financial e-Bids of technically qualified bidders shall be opened on **23/01/2021 at 01:00 P.M.** in the presence of bidders who choose to attend. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.

19.B.3 The Seller will prepare the minutes of the e-Bid opening.

#### **20 Clarification of e-Bid**

20.1 During evaluation of e-Bid, the Seller may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

21 Evaluation of technical e-Bid and Evaluation Criteria

- 21.1 The Seller will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-Tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.
- 21.2 The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-
- 21.3 The bidder shall submit the copies of the detail of E.M.D. The e-Bid submitted without required documentary proof shall be rejected.
- 21.4 The bidder shall submit the copies of the Authorisation letter by the Managing Director for the authorised person. The e-Bid submitted without required documentary proof shall be rejected.
- i. Name .
  - ii. Designation - If Company employee
  - iii. List of member of director to be submitted for verification of signature of authorised person if person is not employee of Distillery/ Company. The e-bid submitted without required documentary proof shall be rejected.
- 21.5 (A) If bidder is a proprietorship firm or registered firm, then copy of registration from Registrar of firms along with partnership deed/sales tax certificate to be submitted.
- OR
- 21.5 (B) If the bidder is a company then copy of certificate of incorporation issued by the Registrar of companies of the state along with memorandum of article of association.
- 21.6 The bidder shall submit the copies of the details of GST registration and PAN no self attested. The e-Bid submitted without required documentary proof shall be rejected.
- 21.7 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Seller shall be rejected and may not subsequently be made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-Tender document or are not in conformity with the conditions of the contract shall be rejected.
- 21.8 It shall be the discretion of the Seller to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-Tender or not.
- 21.9 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

## **22 Financial Evaluation and Comparison of e-Bid**

- 22.1 The Seller will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found

responsive as per the conditions of the e-Tender only for those items of the bidders which have been technically accepted by the Seller.

- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid EMD may be forfeited.
- 22.3 The Financial Bids will be opened by Tender Evaluation Committee [TEC] in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices etc. shall be announced at the meeting.
- 22.4 The commercial quotes of the Highest Bidder (H-1) shall be eligible for purchase of Molasses . The Quantity offered by the H-1 shall be first taken into consideration.
- a) The bidders are required to give their maximum rates in the Tenders though generally negotiation will not be held but if required then it will be done with the highest bidder (H-1) unit wise .
- b) In case H-1 offers partial quantity for lifting then balance of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the rates quoted by H-1.
- c) In case H-1 backs out, the bid shall be cancelled & bids shall be invited again. H-1 shall however be blacklisted from participating in any future bidding of Molasses in Sugar Corporation and are liable for legal action taken by UPSSCL.

### **23 Contacting the Seller**

- 23.1 Subject to **ITB Clause 20**, no bidder shall contact the Seller on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Seller, he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the Seller in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

## **(D) AWARD OF CONTRACT**

### **24. Award Criteria**

- 24.1 The Corporation will award the contract to the highest bidder (H-1) successfully bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the technical specification and qualification.
- 24.2 In case H-1 offers partial quantity (offered) of lifting then balance of the quantity shall be allotted to subsequent bidders provided the successful bidder are ready to offer the rate quoted by H-1.

**25 Seller's right to vary Quantities at the Time of Award**

25.1 The seller reserves the right at the time of contract award to increase or decrease the quantity specified in the schedule of BOQ without any change in unit price or other terms and conditions, depending upon the requirement of respective sugar mills.

25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be born by the buyer.

**26 Notification of Award**

26.1 Prior to the expiration of the period of e-Bid validity, the Seller will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted.

26.2 The notification of award will constitute the formation of the Contract.



## SECTION II: CONDITIONS OF CONTRACT(CC)

### QUALITY

The Molasses is graded and being sold on the as is where is basis.

In Case of delay in lifting beyond control of the buyer the validity period may be extended after reviewing the situations with necessary documentary evidenced by the Managing Director U.P State Sugar Corporation Ltd., Lucknow.

#### 1. EARNEST MONEY

Each Tender shall be accompanied by an earnest money of As per tender terms & Condition in form of the Bank Draft in favour of U.P. State Sugar Corporation Ltd., payable at Lucknow. The Tender without earnest money shall be liable to be rejected. No interest shall be payable on the earnest money.

#### 2. PAYMENT

The payment shall be made in advance through Bank Draft/RTGS before the lifting. The payment against the cost of Molasses should be made in favour of U.P. State Sugar Corporation Ltd., Lucknow. and the payment for duties and taxes shall be made through Bank draft in favour of concerned unit.

#### 3. ARBITRATION :

*Any dispute arising out of the above sale order of Molasses, shall be referred by the purchaser or by the concerned indenting Corporation Sugar Mills to this Corporation and for the same The Managing Director, U.P. Sugar Corporation Ltd. will act as Sole Arbitrator, under the Arbitration and Conciliation Act 1996 which shall be deemed to be a reference on behalf of both the parties and his award shall be binding on both the parties as per law.*

#### 4. GENERAL CONDITIONS :

1. प्रत्येक निविदादाता को निविदा के साथ धरोहर की धनराशि अग्रिम रूप से नियमानुसार "यू.पी. स्टेट शुगर कारपोरेशन लि०" के पक्ष में रेखांकित बैंक ड्राफ्ट द्वारा लखनऊ में देय जमा करना अनिवार्य होगा :

क्रमांक	कय किये जाने वाले शीरे की मात्रा	जमा की जाने वाली धनराशि (लाख रू० में)
1.	5,000 कु० तक	1.00
2.	5,001 से 10,000 कु० तक	2.00
3.	10,001 से 25,000 कु० तक	5.00
4.	25,001 से 50,000 कु० तक	10.00
5.	50,001 से 75,000 कु० तक	15.00
6.	75,001 से 1,00,000 कु० तक	20.00
7.	1,00,001 से 1,25,000 कु० तक	25.00
8.	1,25,001 से 1,50,000 कु० तक	30.00
9.	1,50,001 से 1,75,000 कु० तक	35.00
10.	1,75,001 से 2,00,000 कु० तक	40.00
11.	2,00,001 से 2,50,000 कु० तक	50.00
12.	2,50,001 से 3,00,000 कु० तक	60.00
13.	3,00,001 से अधिक	रू० 20.00 प्रति कु० की गणनानुसार

2. अग्रिम धरोहर धनराशि के अभाव में निविदा निरस्त कर दी जायेगी । अग्रिम धरोहर धनराशि ब्याज रहित होगी । यदि किसी क्रेता द्वारा पूर्व में किसी अन्य आबंटन हेतु धरोहर धनराशि जमा की गयी है तो उसका समायोजन संदर्भित निविदा में नहीं किया जायेगा । निविदा में आबंटित मात्रा के समतुल्य अलग से धरोहर राशि जमा करनी होगी ।
3. आबंटित शीरे के बेसिक मूल्य के अतिरिक्त अन्य समस्त देय कर इत्यादि समय-समय पर इकाई में अग्रिम रूप से जमा कराते हुए शीरे की उठान इकाईयों द्वारा निष्पादित करायी जायेगी । क्रेता द्वारा बेसिक शीरा मूल्य के बैंक ड्राफ्ट यू0पी0 स्टेट शुगर कारपोरेशन लि0, लखनऊ के नाम व समस्त देय कर के बैंक ड्राफ्ट सम्बन्धित इकाई के नाम बनाये जायेंगे ।
4. **अ-** यदि क्रेता द्वारा उठान आदेश में निर्दिष्ट तिथि(अवधि)/विस्तारित समयावधि में सम्पूर्ण शीरे की उठान नहीं की जाती है तो असम्भरित मात्रा (लैप्सड मात्रा) पर रू0 20.00 प्रति कु0 की गणनानुसार धरोहर धनराशि जब्त की जायेगी ।  
**ब-** विक्रय किये गये शीरे की मात्रा में से एक टैंकर (150 कु0) से कम शीरा लैप्स होने पर क्रेता की कोई धरोहर धनराशि जब्त नहीं होगी, किन्तु एक टैंकर (150 कु0) या इससे अधिक मात्रा लैप्स होने पर शीरा क्रेता की धरोहर धनराशि नियमानुसार जब्त की जायेगी ।
5. यदि क्रेता द्वारा निर्दिष्ट अवधि में किन्हीं अपरिहार्य कारणों से शीरे की उठान नहीं की जाती है तथा विलम्ब के कारणों से प्रबन्ध तंत्र सहमत है तो आवंटन आदेश में उल्लिखित समय सीमा के बराबर शीरा उठान अवधि अधिकतम 03 बार और बढ़ाई जा सकती है । किन्तु इसी बीच यदि इस इकाई में शीरे की बढी दरें प्राप्त हो चुकी होगी तो शेष मात्रा का सम्भरण बढी दरों पर ही किया जायेगा ।
6. निविदादाता/क्रेता को निगम द्वारा वापस की जाने वाली धनराशि (धरोहर की धनराशि अथवा शीरा मूल्य) ब्याज रहित होगी ।
7. समस्त शीरे की निविदा "जहां है, जैसा है" के आधार पर आंमत्रित की जाती है, अतः निविदादाता शीरे की गुणवत्ता इत्यादि के विषय में पूर्ण जानकारी अग्रिम रूप से सम्बन्धित इकाई में जाकर निविदा देने के पूर्व प्राप्त कर लें । निविदा स्वीकार होने के पश्चात् किसी प्रकार के प्रत्यावेदन/विवाद पर विचार नहीं की जायेगा ।
8. निविदादाता द्वारा शीरे की दर सभी कर रहित देनी होगी । जी.एस.टी. एवं अन्य कर नियमानुसार निविदादाता द्वारा अलग से देय होंगे । निविदा में शीरे की दरें पूर्णांकित रूपये में ही दी जायेगी ।
9. केन्द्र/राज्य सरकार द्वारा समय-समय पर जारी समस्त आदेशों के अन्तर्गत ही शीरे का विक्रय किया जायेगा ।
10. चीनी निगम से क़य किये जाने वाले शीरे के उपयोग, आवागमन एवं सम्भरण के सम्बन्ध में क्रेता शासन/आबकारी आयुक्त एवं शीरा नियंत्रक, उ0प्र0 द्वारा समय-समय पर जारी नियमों/अधिनियमों का पालन करने के लिए पूर्ण रूप से उत्तरदायी होगा ।
11. यदि शीरा विक्रय करने के सम्बन्ध में कोई विवाद उत्पन्न होता है तो सभी विवादों में उच्च न्यायालय, लखनऊ खण्ड पीठ अथवा उसके अधीनस्थ लखनऊ स्थित न्यायालय का क्षेत्राधिकार होगा ।
12. प्रत्येक निविदादाता द्वारा आबकारी आयुक्त एवं शीरा नियंत्रक, उ0प्र0 के द्वारा निर्गत आदेशों के अन्तर्गत रासायनिक उद्योग, आसवनी तथा पंजीकृत आद्योगिक इकाई द्वारा बोनाफाइड वास्तविक शीरा उपभोक्ता होने का प्रमाण- पत्र दिया जायेगा कि वह शीरा क़य करने का पूर्ण अर्हता रखता

है तथा भविष्य में इस सम्बन्ध में उत्पन्न होने वाले विवाद में विक्रेता किसी भी प्रकार से उत्तरदायी नहीं होगा ।

13. शीरे की बिक्री के उपरान्त निविदादाता को शीरे की उठान, आदेश में निर्दिष्ट अवधि के भीतर करनी होगी ।
14. मूल निविदादाता को ही शीरे की बिक्री की जायेगी ।
15. किसी एक अथवा सभी निविदादाताओं की निविदा को निरस्त करने का अधिकार निगम के पास सुरक्षित है ।
16. इकाई/इकाईयों से विक्रय हेतु शीरे की मात्रा घटाने/बढ़ाने अथवा विक्रय न करने का अधिकार निगम के पास सुरक्षित है ।
17. प्रत्येक निविदादाता धरोहर की धनराशि की सीमा तक ही शीरा आंबटन हेतु निविदा प्रस्तुत कर सकता है । धरोहर की धनराशि की सीमा से अधिक मात्रा की निविदा देने पर निविदा को निरस्त करने का अधिकार चीनी निगम के पास सुरक्षित रहेगा ।
18. शीरे की उपलब्धता के अनुसार यथा स्थित निविदा में/आंबटन आदेश में अंकित मात्रा में परिवर्तन करने का अधिकार निगम के पास सुरक्षित है ।
19. किसी एक इकाई की निविदा अथवा सभी इकाईयों की निविदाओं को बिना कारण बताये निरस्त करने का अधिकार निगम के पास सुरक्षित है ।
20. आवश्यकतानुसार प्रशासनिक आधार पर प्रबन्ध निदेशक द्वारा विक्रय किये जाने वाले शीरे हेतु भी उपरोक्त समस्त शर्तें यथावत् लागू होंगी ।
21. शीरे की बिक्री के सम्बन्ध में उत्पन्न किसी विवाद में प्रबन्ध निदेशक, उ०प्र० राज्य चीनी निगम लि० का निर्णय अन्तिम रूप से मान्य होगा । यथा स्थिति निविदा की शर्तों में आवश्यक शिथिलता/संशोधन करने का भी अधिकार प्रबन्ध निदेशक को होगा ।

प्रबन्ध निदेशक

मैंने उपरोक्त शर्तों को भलि-भॉति पढ़ और समझ लिया है। उपरोक्त सभी शर्तें मुझे स्वीकार हैं।

फर्म का नाम.....  
प्रतिनिधि .....

हस्ताक्षर .....

तिथि .....

### **SECTION III: TECHNICAL E-BID**

- III (A) e Bid FORM**
- III (B) Schedule of Tender Quantity**
- III (C) Bid Quantity Unit Wise offered by the buyer**
- III (D) GENERAL INFORMATION/CAPABILITY STATEMENT**

SECTION III(A): e- bid FORM

Date:.....

To:  
The Managing Director,  
UP State Sugar Corporation Ltd  
Vipin Khand, Gontinagar Lucknow-226010

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, to buy / lift .....quintals of ..... Molasses in conformity with the said e-Bid (Section II) of the e-Bid Document and will Lifting Molasses from MOHIUDDINPUR Unit in addition to this, required e-Bid /EMD as per Terms & Condition in the form of Demand Draft, pledged in favour of U.P. State Sugar Corporation Ltd., , Lucknow, is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to lift Molasses in accordance with the lifting validity period.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-Tender Document are acceptable to us.

We undertake that in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the Highest or any e-Bid you may receive.

**Dated this.....day of**

-----  
Signature

-----  
( in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....

### Section III (B) Schedule of Tender Quantity

क्रम सं०	चीनी मिल	विक्रय हेतु प्रस्तावित अनारक्षित मात्रा कु० में	विक्रय हेतु प्रस्तावित अनारक्षित मात्रा कु० में
1.	मोहिउद्दीनपुर	32400	5400
	<b>योग</b>	<b>32400</b>	<b>5400</b>

**Section III (C) Bid Quantity unit wise offered by the buyer**

क्रम सं०	चीनी मिल	क्रय हेतु प्रस्तावित अनारक्षित मात्रा कु० में	क्रय हेतु प्रस्तावित आरक्षित मात्रा कु० में
1.	मोहिउद्दीनपुर		

SECTION III (D) : GENERAL INFORMATION/CAPABILITY STATEMENT (CS)

1. General Information

(a) Name and complete mailing address of the Bidder

(b) Name of authorized Official

(c) Phone Nos:

(d) Fax:

(e) E-Mail:

(f) Website:

2. GST Registration and PAN No.  
(upload copy of the registration certificate)

3. Status of the company:  
Proprietary/Partnership firm or company

4. Whether the bidder is Bonafide User  
(Distillery/Chemical unit/others)

5. Particulars of the person authorized to sign the e-Bid.

6. Details of e-tender document processing Cost (Rs. 1180/- including 18%GST) DD NO ..... Dated .....  
drawn on .....

7. Details of Earnest Money Deposit Amount Rs.  
DD NO ..... Dated .....  
drawn on .....



**SECTION IV: FINANCIAL e-bid**

**IV (A) e –Bid FORM**

**IV (B) PRICE SCHEDULE/BOQ**

**IV (C) CHECK LIST**

**SECTION IV(A) : e bid FORM**

Date:.....

To:  
The Managing Director,  
UP State Sugar Corporation Ltd  
Vipin Khand, Gomtinagar Lucknow-226010

Dear Sir,

Having examined the e-bid Documents, we the undersigned, offer to buy / lift Molasses (free sale and country liquor quota) inconformity with the said e-bid Documents for the rates as may be ascertained in accordance with the agreed rates and hereby undertake that we accept all terms and conditions of the e-bid Document and will buy/ lift ..... quintals Molasses(free sale and country liquor quota). The required e-bid EMD in the form of Demand Draft, pledged in favour of U.P. State Sugar Corporation Ltd., . Lucknow that are furnished with this e-bid form

We further undertake, if our e-bid is accepted, to buy the in accordance with the validity period schedule of order latter for the sale of Molasses.

We agree to abide by this e-bid for the e-bid validity period specified and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-bid, together with you, written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the highest or any e-bid you may receive.

Dated .....day of 2018

.....  
(Signature & Name of official) ( In the capacity of )

Duly authorized to sign e-bid for and on behalf of

## IV (B) PRICE SCHEDULE/BOQ

Validate
Print
W
Help

**Tender Inviting Authority: U.P. STATE SUGAR CORPN. LTD. VIPIN KHAND GOMTI NAGAR LUCKNOW 226010**

**Name of Work: COMPETITIVE e-Bidding FOR SALE OF MOLASSES of Mohiuddinpur Sugar Mill 2020-21**

**Contract No: UPSSCL/E-MOL-05/2020-21**

Name of the Bidder/ Bidding Firm / Company :	
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### PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

NUMBER #	TEXT #	TEXT #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Units	Quantity (to be filled by the bidder)	BASIC RATE In Figures To be entered by the Bidder in Rs. P per quintal	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
1	<b>Unreserved Quota</b>					
1.01	Mohiuddinpur	Rate Per Qtls			<b>0.00</b>	INR Zero Only
2	<b>Reserved Quota</b>					
2.01	Mohiuddinpur	Rate Per Qtls			<b>0.00</b>	INR Zero Only
<b>Total in Figures</b>					<b>0.00</b>	INR Zero Only
<b>Quoted Rate in Words</b>					<b>INR Zero Only</b>	

## CHECK LIST

Sl No	Clause	Instrument/ Documents required	Page No
1	Clause 4 (Invitation for e-bids)	Cost of e-bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-bid Document	
3	Clause 5 (Invitation for e-bids)	e-bid EMD in Physical Form	
4	ITB Clause 21.5A	Copy of Registration from Registrar of Firm along with Partnership deed/ Sales Tax Certificate	
5	ITB Clause 21.5B	Copy of Certificate of Incorporation issued by ROC along with Memorandum of Article of Association, and the names of Directors/Partners/ Proprietor along with the document	
6	ITB Clause 21.6	Copies of GST Registration/ PAN No.	
7	SECTION II	Acceptance to the Conditions of Contract	
8	SECTION III(A)	e- bid Form	
9	SECTION III(B)	Schedule of Tender quantity	
10	SECTION III (C)	Bid quantity unit wise offered by the buyer	
11	SECTION III (D)	General Information/ Capability Statement	
12	SECTION IV (A)	e-bid Form	